

### **Recommendation on Practices to Support Controlled Choice**

To support the Controlled Choice Policy it is strongly recommend that when feasible the following practices be developed and/or maintained by the Superintendent and staff:

1. Broad and targeted out-reach to families with children who will be of age to enter the school system.
2. Materials explaining programmatic differences among schools and programs, including materials specifically designed to target groups that historically have not highly chosen certain schools or programs.
3. Information about how the Controlled Choice Policy works.
4. Information potentially affecting the number of seats available in each school or program
5. for kindergarten/junior kindergarten.
  - a. Number of kindergarten/junior kindergarten seats in each school or program
  - b. Current junior kindergarten enrollment numbers
  - c. Number of known siblings likely to apply
  - d. Proximity schools for each residential address
  - e. Previous years' number of students with proximity choosing a program/school 1st choice.
  - f. The above by S.E.S. status
  - g. Appropriately translated in print and online