

CAMBRIDGE PUBLIC SCHOOLS

20-105



135 Berkshire Street, Cambridge, Massachusetts 02141

June 2, 2020-AMENDMENT

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Printing & Mailing Services

RECOMMENDATION: That the School Committee award a contract amendment to the following vendor for printing and mailing services; funds to be provided from the General Fund budget. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Sterling Business Products	7/1/19 - 6/30/20	Original Contract Amount \$150,000.00
P.O. Box 845		Amendment Amount \$ 37,500.00
Medford, MA 02155		Revised Contract Amount \$187,500.00

DESCRIPTION: This contract amendment is for additional printing and mailing services needed during school closure due to COVID-19.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..."motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	53404	Reproduction/Printing
FUND:	15000	General Fund
ORG:	Various	All Schools/Departments
PROJ:		

Respectfully Submitted,


Kenneth N. Salim, Ed.D.
Superintendent of Schools

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