



February 4, 2020

To The Honorable Members of the School Committee:

FY19-20 General Fund Budget Statutory Transfers

Recommendation: That the School Committee approve the following statutory transfers of appropriation within the General Fund budget for FY2019-2020.

	<u>Statutory Coding</u>	<u>Increase/Decrease</u>
51000	Salaries, Wages & Benefits (SW)	124,168
52000/55000	Other Ordinary Maintenance (OOM)	(301,785)
57000	Travel & Training (TT)	177,617
58000/59000	Extraordinary Expenditures (EE)	0
	Total \$	0

Description: During the course of the school year, the School Department allows principals and department administrators to move funds across statutory categories within their budgets to better meet their educational needs. The following transfers are related to these re-allocations in school and department budgets.

1. School Improvement Plan (SIP) and Professional Development Plan (PDP) Transfers: The adopted FY19-20 budget included funding for school improvement plans and professional development plans for all schools. The original budget included these funds in the Salaries & Wages (SW), Other Ordinary Maintenance (OOM), and Travel & Training (TT) categories based on previous historical expenditure patterns, pending the submission of detailed SIP and PDP budget plans from Principals to the Deputy and Assistant Superintendents for approval. Once approved, the funds are administratively transferred within school budgets into the categories specified by Principals, and the statutory transfer is then submitted to School Committee. The net total of these transfers is: SW: \$129,907; OOM: (\$169,276); TT: \$39,369.

2. School and Department Operating Transfers: Various schools and departments request operating budget transfers within their own budgets during the year to support their programs. These are processed administratively to facilitate timely action on requisitions or positions, and are accumulated for statutory transfers. The attached worksheet details, by accountable unit, these transfers and a brief description. Many of the small transfers are to expedite purchases by schools and departments that have sent requisitions to Purchasing. The net total of these transfers is: SW: (\$5,739); OOM: (\$132,509); TT: \$138,248.

Supporting Data: FY2019-20 Adopted Budget

Respectfully submitted,

Kenneth N. Salim, Ed.D.
Superintendent of Schools

GENERAL FUND STATUTORY TRANSFERS

	SW*	OOM*	TT*	EE*	Total	Description
FY 20 Adopted Budget	165,758,199	34,646,803	949,953	415,300	201,770,255	*SW: Salary and Wages
2-4-20 Statutory Transfer	124,168	(301,785)	177,617	-	-	*OOM: Other Ordinary Maintenance
						*TT: Travel and Training
						*EE: Extraordinary Expenditures
FY 20 Adjusted Budget	165,882,367	34,345,018	1,127,570	415,300	201,770,255	

I. School Improvement Plan and Professional Development Plan Statutory Transfers

School/Dept	Journal ID	SW*	OOM*	TT*	EE*	Total	Description
Tobin	PRGF070905	1,500	1,000	(2,500)		-	Reallocation to support approved Professional Development Plan
Amigos	PRGF072310	1,900	850	(2,750)		-	Reallocation to support approved Professional Development Plan
RAUS	PRGF072309	(425)		425		-	Reallocation to support approved Professional Development Plan
CSUS	JCGF080101		34	(34)		-	Reallocation to support approved Professional Development Plan
RAUS	PRGF081503		25	(25)		-	Reallocation to support approved Professional Development Plan
Baldwin	PRGF091602	930		(930)		-	Reallocation to support approved Professional Development Plan
Morse	JCGF091701		(850)	850		-	Reallocation to support approved Professional Development Plan
FMA	PRGF092401		1,996	(1,996)		-	Reallocation to support approved Professional Development Plan
Baldwin	JCGF092402	1,500	400	(1,900)		-	Reallocation to support approved Professional Development Plan
FMA	PRGF093001		166	(166)		-	Reallocation to support approved Professional Development Plan
CRLS	JCGF100101		1,700	(1,700)		-	Reallocation to support approved Professional Development Plan
Baldwin	JCGF111901		730	(730)		-	Reallocation to support approved Professional Development Plan
Tobin	PRGF070902	7,322.75	(18,674.00)	11,351.25		-	Reallocation to support approved Professional Development Plan
KLO	PRGF070903	11,850	(16,850)	5,000		-	Reallocation to support approved School Improvement Plan
CRLS	JCGF071602		(860)	860		-	Reallocation to support approved School Improvement Plan
Haggerty	JCGF071603		(5,250)	5,250		-	Reallocation to support approved School Improvement Plan
HSEP	JCGF071604		(2,500)	2,500		-	Reallocation to support approved School Improvement Plan
Morse	PRGF071701		(288)	288		-	Reallocation to support approved School Improvement Plan
CRLS	PRGF071702		(320)	320		-	Reallocation to support approved School Improvement Plan
Graham & Parks	JCGF072302	30,430	(30,430)			-	Reallocation to support approved School Improvement Plan
CSUS	JCGF072303	26,390	(26,390)			-	Reallocation to support approved School Improvement Plan
Amigos	PRGF072309	31,412	(31,412)			-	Reallocation to support approved School Improvement Plan
RAUS	PRGF072308	(7,216)	(584)	7,800		-	Reallocation to support approved School Improvement Plan
Cport	PRGF072311	1,745	(1,745)			-	Reallocation to support approved School Improvement Plan
HSEP	JCGF081501	(3,770)	3,770			-	Reallocation to support approved School Improvement Plan
Haggerty	JCGF081601	5,625	(13,875)	8,250		-	Reallocation to support approved School Improvement Plan
CRLS	PRGF091603	(300)		300		-	Reallocation to support approved School Improvement Plan
CRLS	PRGF091902	(1,025)		1,025		-	Reallocation to support approved School Improvement Plan



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		SW*	OOM*	TT*	EE*	Total	Description
King Open	JCGF092404	(8,162)	8,162			-	Reallocation to support approved School Improvement Plan
CRLS	JCGF092703	(36,480)	36,480			-	Reallocation to support approved School Improvement Plan
CRLS	JCGF100303	96,988	(96,988)			-	Reallocation to support approved School Improvement Plan
CRLS	JCGF111902	(6,250)	6,250			-	Reallocation to support approved School Improvement Plan
FMA	PRGF120401	(753)	753			-	Reallocation to support approved School Improvement Plan
Haggerty	JCGF120401		(415)	415		-	Reallocation to support approved School Improvement Plan
VLUS	PRGF121101		(2,800)	2,800		-	Reallocation to support approved School Improvement Plan
Cport	PRGF121601	20,859	(20,859)			-	Reallocation to support approved School Improvement Plan
RAUS	PRGF121602	(4,000)	4,000			-	Reallocation to support approved School Improvement Plan
CSUS	PRGF010301	(5,500)	5,500			-	Reallocation to support approved School Improvement Plan
Haggerty	JCGF011401	(7,890)	5,665	2,225		-	Reallocation to support approved School Improvement Plan
VLUS	PRGF012404	(26,773)	26,773			-	Reallocation to support approved School Improvement Plan
KLO	PRGF012702		3,060	(3,060)		-	Reallocation to support approved School Improvement Plan
Sub Total		129,907	(169,276)	39,369		-	
Facilities	PRGF010801		10,829	(10,829)		-	FY20 Fuel Charges
Human Resources	JCGF092502		(3,112)	3,112		-	Reallocation of funds
CRLS	JCGF092701	8,175	(4,225)	(3,950)		-	Reallocation of funds
CRLS	JCGF092704		3,900	(3,900)		-	Reallocation of funds
Morse	JCGF093001	2,969	(2,969)			-	Reallocation of funds
Morse	JCGF093002	200	(200)			-	Reallocation of funds
ELLP	JCGF102805	4,341	(4,341)			-	Reallocation of funds
VPA	JCGF103001		(1,710)	1,710		-	Reallocation of funds
Supt	PRGF072306	2,828	(20,828)	18,000		-	Superintendent Colloquium
Student Support	PRGF102201	(5,000)	(20,000)			(25,000)	Target Support
Cambridgeport	PRGF102201	2,000	23,000			25,000	Target Support
Phys Ed	PRGF010302	(4,500)		4,500		-	To fund facilitator service agreement
CSUS	PRGF010602	(750)		750		-	To fund facilitator service agreement
CSUS	PRGF011501	(2,000)		2,000		-	To fund facilitator service agreement
Phys Ed	PRGF011502	(750)		750		-	To fund facilitator service agreement
Security	PRGF082601	(1,286)	1,286			-	To fund OOM purchase order
Security	JCGF090501		4,076	(4,076)		-	To fund OOM purchase order
History & Social Science	PRGF010201		195.15	(195)		-	To fund OOM purchase order
History & Social Science	PRGF010601		450	(450)		-	To fund OOM purchase order
Elem Ed	PRGF010802	(5,000)	5,000			-	To fund OOM purchase order
King Open	JCGF010902	(1,099)	1,099			-	To fund OOM purchase order
History & Social Science	PRGF011001		39	(39)		-	To fund OOM purchase order
History & Social Science	PRGF011402		500	(500)		-	To fund OOM purchase order

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GENERAL FUND STATUTORY TRANSFERS

		SW*	OOM*	TT*	EE*	Total	Description
History & Social Science	IWGF122601	(22)		22		-	To fund OOM Purchase Order
Cport	PRGF090901	3,000	(3,000)			-	To fund service agreement
Elem Ed	PRGF091601	(16,050)	16,050			-	To fund service agreement
Deputy Superintendent of Teaching	PRGF091703	15,000	(15,000)			-	To fund service agreement
Ed Tech	PRGF103102	840		(840)		-	To fund service agreement
Family Engagement	PRGF111502	750	(750)			-	To fund service agreement
Graham & Parks	JCGF120402	810	(810)			-	To fund service agreement
Deputy Superintendent of Teaching	JCGF071605		(2,000)	2,000		-	To fund TT Purchase Order
Deputy Superintendent of Teaching	JCGF091702		(1,152)	1,152		-	To fund TT Purchase Order
SRC	PRGF091701		(59)	59		-	To fund TT Purchase Order
Deputy Superintendent of Teaching	JCGF092601		(35,000)	35,000		-	To fund TT Purchase Order
Elem Ed	PRGF100101	(5,202)				(5,202)	To fund TT Purchase Order
KLO	PRGF100101			5,202		5,202	To fund TT Purchase Order
Security	PRGF100401	(4,994)		4,994		-	To fund TT Purchase Order
Health & Phys Ed	JCGF101801		(2,706)	2,706		-	To fund TT Purchase Order
World Language	PRGF112201		(886)	886		-	To fund TT Purchase Order
Legal	PRGF120403		(1,500)	1,500		-	To fund TT Purchase Order
Family Engagement	JCGF011301		(285)	285		-	To fund TT Purchase Order
Math	PRGF011401		(3,300)	3,300		-	To fund TT Purchase Order
OSS	IWGF011501		(5,000)	5,000		-	To fund TT Purchase Orders
CFO	PRGF012401		(100)	100		-	To fund TT Purchase Orders
Curr & Inst	PRGF121201		(20,000)	20,000		-	To fund workshop stipends
OSS	IWGF082101		(50,000)	50,000		-	To increase TT for the year
Sub Total		(5,739)	(132,509)	138,248		-	
Grand Total		124,168	(301,785)	177,617		-	